

Limited Experience  
Government/Health Care

**Laura Jones**  
lbj72@cornell.edu  
206/341-8962

**School Address**  
6275 Balch Hall  
Cornell University  
Ithaca, NY 14853

**After 5/14/09**  
3244 North Street  
Seattle, WA 98109

**OBJECTIVE**

A summer internship in government, with a focus on health-care policy issues.

**EDUCATION**

**Cornell University**, Ithaca, NY, College of Human Ecology. B.S. expected 2012

**Nathan Hale High School**, Seattle, WA. Diploma, 2008

**CAPABILITIES**

- **Academic background.** Excelled in science courses in high school; entered college with 12 credits from AP courses in biology, chemistry, and physics. Selected biology and society major at Cornell. Taking courses in government and policy during freshman year.
- **Leadership.** Served as president of student body during senior year in high school. Organized efforts to sponsor series of speakers from local government offices. Enacted changes in election procedures. Worked closely with school administrators in helping students cope with death of a student.
- **Strong interpersonal skills.** Interact effectively with the public. Assisted hundreds of patrons daily during after-school and summer job at fast food restaurant. Recognized by former teachers and supervisors as being outgoing and friendly.
- **Administrative abilities.** Assigned health-care workers to elderly at city-funded health-care agency. Organized workers for job placement with various clients. Performed general office tasks as necessary.
- **Health-care experience.** Served as hospital volunteer at local hospital for several years during high school; volunteered in admissions over college breaks. Helped orient patients and assisted them in locating appropriate hospital departments.
- **Computer skills.** Use variety of computer programs. Skilled in MS Word, PowerPoint, and Adobe InDesign.

**WORK/VOLUNTEER HISTORY**

Temporary Assistant, Alliance Home Services, Seattle, WA, June-July 2008

Fast Food Worker, Burger King, Seattle, WA, January 2006-August 2007

Volunteer, King County Hospital, Seattle, WA, October 2004-January 2009

**ACTIVITIES**

Prelaw Undergraduate Society, Cornell University, February-May 2009

National Honor Society, Nathan Hale High School, 2007-2008

Student Government, Nathan Hale High School, 2006-2009