Registration Instructions for the All-Ivy Environmental & Sustainable Development Career Fair
Friday, February 9, 2018

1. Visit the All Ivy Career Fair website.

2. Click on the “Registration” tab and select “Students” from the drop-down menu.

3. On the next screen, click on “I want to attend: As a Job Seek.”

4. Sign Up (option on the right) for a new account by completing the required profile information. You must use your Cornell email and create a new account, even if you attended in the past.
   a. For your major, select “Other-Non Columbia”
   b. If you don’t yet have a GPA, input 0.0.

5. Registration is a 2-step process.
   a. After you submit your registration, you will receive an email asking you to verify your email address. Click on the link to verify your email address. Columbia University then needs to approve your registration BEFORE you can log in to the website and RSVP for the fair. This step may take a week or more if you complete it over the holiday break, but don’t worry, you will have plenty of time to register. Once Columbia approves your registration, you will receive a confirmation email with a link to create a password.

   b. Once your registration is approved, log in, click on “Events” → “Career Fairs” → “All Ivy Fair” → “RSVP”

6. Submit your resume to the All-Ivy Resume Book for employers to view.

7. Follow Columbia University’s All-Ivy page on Facebook to get updates on employers as they register.