

# Alumni Registrant Checklist Preview 2018

This is a preview of the checklist that must be completed electronically through the HCEC Online Checklist.



I have:

- carefully considered all the opportunities available to me and decided that I am ready to apply in summer 2018 to schools of human medicine for matriculation in fall 2019
- “liked” the HCEC Facebook page for notification of Required Readings, etc.
- elected to receive emails about health careers opportunities and events (e.g. scholarships, internships, workshops) by joining the prehealth-L e-list
- completed the Health Careers Reflection Journal (not submitted to HCEC)
- completed the Registration Intent Questionnaire (RIQ) online
- read and understood the *HCEC 2018 Registrant Guide*, found in Required Readings
- completed my Background Information Form (BIF) and Personal Statement (PS) online
- submitted my personal photo via the Cornell DropBox per instructions in my HCEC Online Checklist
- printed the 2018 Registration Agreement Form (RAF) and signed the statements
- submitted by postal mail my signed RAF and registration fee (check or money order made out to “Cornell University – HCEC”)
- arranged for 2-3 Letters of Recommendation to be sent to HCEC
- entered the names and contact information of my recommenders into my HCEC Online Checklist
- arranged for all transcripts other than Cornell to be received by the HCEC
- entered the names of all non-Cornell colleges I attended after high school into my HCEC Online Checklist
- authorized delivery of my HCEC letter to AMCAS, AACOMAS, AADSAS, or TMDSAS through my HCEC Online Checklist
- entered ID #(s) for application services into my HCEC Online Checklist
- entered Letter ID # from AMCAS Letter Request Form into my HCEC Online Checklist
- emailed to the HCEC a .pdf of my submitted medical school application (e.g., AMCAS, etc.)